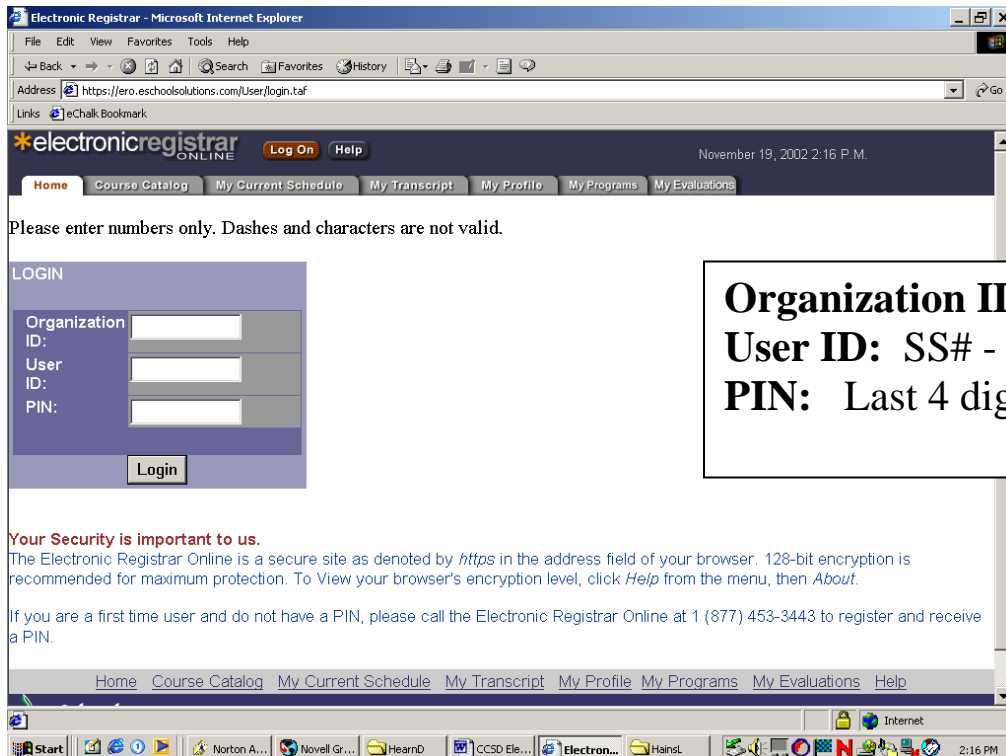


CCSD Electronic Registration

1. Go to the Electronic Registration website: <https://ero3.eschoolsolutions.com/>
2. Click on the red **Log On** button



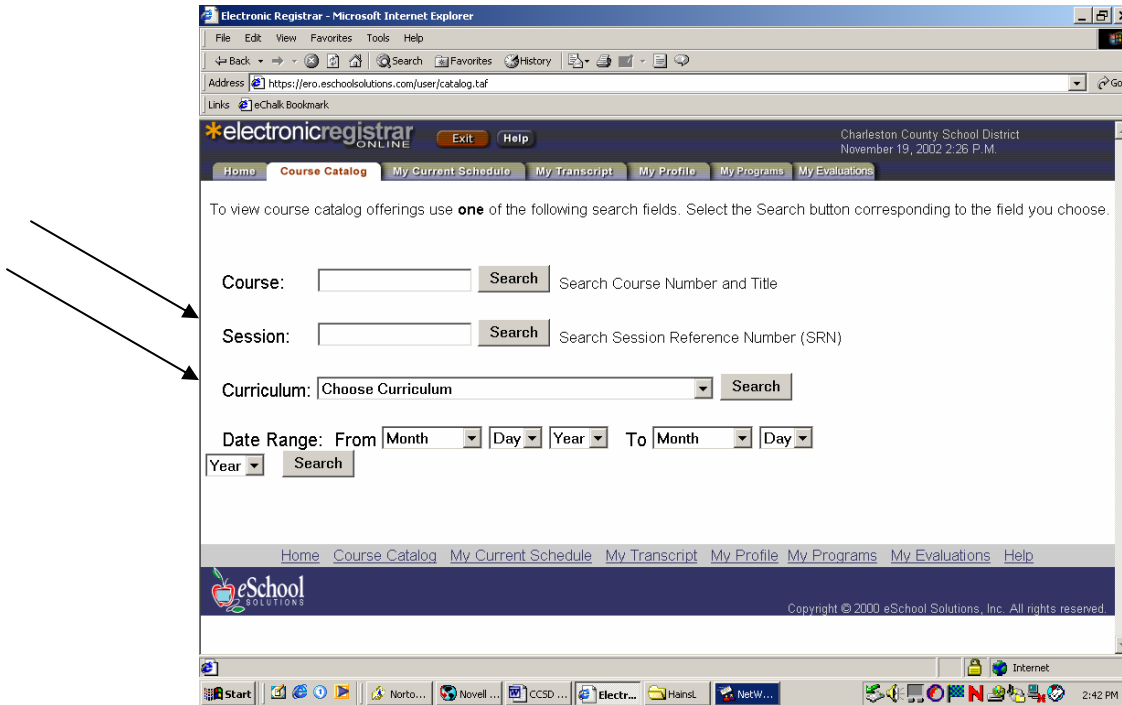
3. When the login screen comes up, type the following in the boxes, then click on **Login**.



4. Click on the “**Course Catalog**” Tab at the top of your screen.

5. To search for a course or workshop by SRN: (Session Reference Number)

- Click in the **Session** box.
- Type the **SRN** (unique course code) for the course for which you would like to register.
- You may also copy and paste the number from the listing on the CCSD Instructional Technology page.



OR: To search for a course or workshop by curriculum area:

- Click on the drop down arrow in the **Curriculum** box.
- Choose the curriculum area you want and click on it to select it.
- Click on the **Search** button.
- Click on the **TITLE** of the course or workshop for which you would like to register.
 - *This will bring up all the course information.*
- Scroll down to find the section you want.
 - Look for **location** and **day** to make sure you are selecting the correct session.

6. Click on the green **Register** button on the left.

- *This will enroll you in the course or workshop.*
- *You will receive an email that confirms your registration.*

7. To view your course information, or drop a course for which you have registered:

- Click on the gray tab at the top of the page, which says “**My Current Schedule.**”
 - *This page will display all courses for which you have registered.*
- If you would like to **DROP** a course, click on “**Click to Drop**” on the left, in blue letters.